



Education & Skills  
Funding Agency

Education & Skills Funding  
Agency  
Provider Market Oversight  
7/8 Wellington Place  
Leeds  
LS1 4AP

Mrs Sandra Fawn  
Headteacher  
The Canon Peter Hall CofE Primary School  
Pelham Road  
Immingham  
North East Lincolnshire  
DN40 1JS

Sent by email: [office@canonpeterhall.co.uk](mailto:office@canonpeterhall.co.uk)

Date: 5 December 2022

Dear Sandra,

**Re: Academy Funding Audit for the ESFA Financial Year 2022-23**

The Education & Skills Funding Agency (ESFA), Finance and Provider Market Oversight team visited The Canon Peter Hall CofE Primary School on 16 November 2022 to perform a Funding Audit, and provided written feedback to yourself and Mrs Frances White (BM) at the end of the visit. I am now writing to summarise the results of our review, drawing your attention to any control weaknesses identified and making recommendations for improvement where appropriate.

During the audit, we tested supporting records for a sample of pupils in order to verify the accuracy of the following against your census returns:

- The **eligibility and existence of pre-16 pupils on roll** at the 7 October 2021 census date.
- The **eligibility of pupils recorded as eligible for Pupil Premium** in the October 2021 census return.

The audit work does not constitute a full review of your school's overall systems of internal control in relation to the preparation of the census returns.

Our letter includes two annexes:

- Annex A: Our recommendation to you on how to improve on control weaknesses identified (Annex A will state no recommendations made if none are necessary).
- Annex B: Funding Error Schedule.

## 1. Errors Identified

The audit did not highlight any errors.

## 2. Follow Up

As explained at the audit feedback meeting, we will also pass a copy of this letter detailing our findings to the ESFA territorial lead, for information. I would be grateful if you could please review the letter and Annexes. Please can you update Annex A with your comments, sign Annex B and return all completed forms back to me.

Should you wish to discuss any aspect of this letter, please do not hesitate to contact me on the number below. Finally, I would like to thank you and your colleagues for your time and consideration in supporting us in our work.

Yours sincerely

*Kamran Khan*

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Provider Market Oversight  
Education and Skills Funding Agency  
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## Annex A

This action plan details the internal control weaknesses identified during the audit review and recommendations made to rectify those weaknesses.

<b>No.</b>	<b>Weaknesses Identified and Implication</b>	<b>Recommendation</b>	<b>Agreed (Yes/No)</b>	<b>Academy's Response</b>	<b>Person Responsible &amp; Completion Date</b>
1.	None				

# Annex B

## Funding Error Schedule



Academy Funding Audit: ESFA Financial Year 2021-22

### Funding Error Schedule

Academy Name **The Canon Peter Hall CofE Primary School**

Ref	Description	Population One	Population Two	Population Three
		Pre-16	Post-16	Free School Meal
a.	Total number of pupils on roll	221	0	76
b.	Number of pupils in the sample	30	0	25
c.	Number of actual errors from the sample	0	0	0
d.	Error Rate	0.0%	0.0%	0.0%
e.	Number of actual errors outside the sample, but within the population	0	0	0
f.	Total Actual Errors	0	0	0
g.	Is the error rate significant, therefore requiring estimated errors to be identified?	NO	NO	NO
h.	Estimated pupil number errors using the error rate (where applicable)	0	0	0
i.	Estimated academy level errors	0	0	0
<small>The error percentage rates have been rounded for presentational purposes. However, any estimated error calculation will have been calculated using unrounded data.</small>				
j.	Understatements Identified	0	0	0

Transfer errors

*Additional funding factors									
Ref	Description	EAL (Pre-16)	PLAA (Pre-16)	SPP (Pre-16)	HVCP (Post-16)	AMP (Post-16)	FSM (Pre-16)	HN (Pre-16)	HN (Post-16)
k.	Total number of pupils recorded	8	0	0	0	0	76	N/A	0
l.	Number of pupils in the main sample (Pre or Post 16)	0	0	0	0	0	14	N/A	0
m.	Number of actual errors from the main sample (Pre or Post 16)	0	0	0	0	0	0	N/A	0
n.	Number of actual errors outside the sample, but within the population	0	0	0	0	0	0	N/A	0
o.	Total Actual Errors	0	0	0	0	0	0	N/A	0

Signed on behalf of the Academy  
(Accounting Officer or designated senior member of staff)  
Date

S. Fawn 2/2/2023

Signed on behalf of the ESFA  
(Must be the auditor undertaking the review)  
Date

Kamran Khan

18/11/2022